

## **INTERNSHIP NOTICE**

The Winter **Internship Programme** will be conducted by the West Bengal Human Rights Commission from **1<sup>st</sup> December, 2016 to 21<sup>st</sup> December, 2016.**

Candidates who are interested in joining the programme should report with all relevant documents (as stated in our earlier notice on the website) to Sri Nirmal Sarkar, Assistant Secretary, West Bengal Human Rights Commission, Purta Bhavan (2<sup>nd</sup> Floor), Block – DF, Sector – I, Salt Lake, Kolkata – 700 091 on **1<sup>st</sup> December, 2016** (Thursday) by **11.00 a.m.** positively. The **admission** to the programme will be on **“FIRST COME FIRST SERVED BASIS”**.

### **ABOUT THE INTERNSHIP**

**PERIOD:** 21 days

**STIPEND :** None

**ELIGIBILITY :** STUDENT FROM A RECOGNIZED UNIVERSITY

**APPLICATION :** should be made on plain paper and should be accompanied with the following documents

- a) **complete Bio-data**
- b) **one passport size photograph pasted on the application form.**
- c) **Recommendation letter/No Objection Certificate from University/Institute/College.**

**CONTACT PERSON :** THE REGISTRAR, WEST BENGAL HUMAN RIGHTS COMMISSION, DF BLOCK, SECTOR – I, 2<sup>ND</sup> FLOOR, PURTA BHABAN, SALT LAKE, KOLKATA. Ph. 033-2337 1338, e-mail: [wbhrc8@bsnl.in](mailto:wbhrc8@bsnl.in) & [hrcwb2013@gmail.com](mailto:hrcwb2013@gmail.com)

## TERMS AND CONDITIONS

- (1) The purpose of the Internship programme is not to lead to further employment with WBHRC but to complement an intern's studies and spread awareness among university students about need for protection and promotion of Human Rights.
- (2) WBHRC will conduct regular internship programme from time to time which will offer opportunity to students from various stream, to have attachment with the Commission in batches on short term basis. The students will be exposed to the functioning of the various decisions of the Commission. They will be made aware of the process of complaints being attended to by the Commission and other issues being taken up by the Commission and also meet complainants in person. The programme will enhance the intern's educational experience through the work/and research, in different departments.
- (3) The internship timings will be from 11 a.m. to 2 p.m., on working days.
- (4) The interns will provide written notice in case of absence from office during the period of internship.
- (5) The intern must keep confidentiality in all unpublished information made known during the course of the internship and not publish any reports or paper on the basis of information obtained except with the authorization of the WBHRC.
- (6) The intern will undertake to conduct himself/herself at all times in a manner compatible with his/her responsibilities as a participant in this internship programme.
- (7) WBHRC will accept no responsibility for the interns medical or other costs arising during the internship, and not being a staff of the Commission will not be entitled to any privileges as accorded to a staff member of the Commission.
- (8) On completion of the programme, the intern will submit a complete feedback in the form of a report to the Commission.

(9) Finally the basic knowledge, researching skills, and understanding skills will be tested by means of a small interview and his/her assignment/task and a certificate will be given by the commission on satisfactory completion of the total internship programme.

Sd/-  
Shampa Dutt (Paul)  
Registrar,  
West Bengal Human Rights Commission

## **NOTICE FOR INTERNSHIP**

Student/persons intending to do winter Internship under the West Bengal Human Rights Commission are informed that the **Winter Internship Programme** under this Commission will be held

From **1<sup>st</sup> December, 2016 to 21<sup>st</sup> December, 2016.**

Persons interested are requested to report to the Assistant Secretary at the Commission's office on the first day of Internship (1<sup>st</sup> December, 2016) at 11 a.m. positively with their application form and all relevant documents as stated in our earlier notice for internship ad a "No Objection Certificate" from their respective institutions for attending the Internship Programme.

Sd/-

Shampa Dutt (Paul)  
Registrar,  
West Bengal Human Rights Commission